



**TSWAN MEETING**  
**December 4th & 5th, 2008**  
**Candlewood Suites**  
**4440 3rd Ave. SE**  
**Lacey, WA 98503**

We have made arrangements for the December 4<sup>th</sup> and 5<sup>th</sup> TSWAN meeting to be held in Lacey, Washington. As many of you know from the September meeting, we are planning to meet with state representatives from as many offices and departments as possible, having extended invitations to representatives from the Washington Governor's Office and DOE. WE have also extended these invitations to EPA, IHS, BIA and others. IF you have suggestions as to specific departments or people you would like to see invited to this consultation meeting, please get them to Kami Snowden no later than Thursday, October 9th!



For Reservations, please specify the TSWAN Block of rooms and call: 1-360-491-1698, press 2. Or you may also make your reservations by email at [frontdesk@cwlacey.com](mailto:frontdesk@cwlacey.com). They will call you for all the information they need. We have an early deadline on the rooms, so PLEASE get your reservations in as soon as you can.

IF you are not carpooling with someone from SeaTac, we recommend using the Shuttle service. It is about \$62 round trip and you may find information and make reservations at [www.capair.com](http://www.capair.com). TSWAN can include this fee in your travel advance.

Please find the Travel Authorization and Travel Expense Report forms attached. Our new Policies and Procedures require you to file a TRAVEL AUTHORIZATION form for either Advances or Reimbursements before traveling! When filling out the form, the Federal rates are as follows:

\$86 per night for the rooms (2 nights) ; Per diem is \$49 per full day and \$36.75 for the first and last days. Please find a map with directions also attached.

For further information, please contact Kami Snowden.

**TSWAN**  
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**TSWAN Meeting Minutes**  
**September 18, 2008**  
**Toppenish, WA**  
**Hosted by the Yakama Nation Solid Waste Program**

**ATTENDANCE:** Bill Denton, *Coeur d'Alene Tribe*; Danny Joe Stensgar and Princess Pete Palmer, *Colville Confederated Tribes*; Lewis Younger, *Confederated Tribes of the Grand Ronde*; Kevin Greenleaf, *Kootenai Tribe*; Eddy Chu, *Muckleshoot Tribe*; Ron Wassillie, *Newhalen Tribal Council*; John Wheaton, *Nez Perce Tribe*; Heidi Shepard, *Native Village of Eklutna*, Karl Braden, *Quinault Indian Nation*; Dennis Lancaster, *Siletz Tribe*; Cindy Spiry, *Snoqualmie Tribe*; David Ernst, *Spokane Tribe*; , Katherine Ellanak, *Sun'aq Tribe of Kodiak*; Al Jones, *Tulalip Tribe*; Bonnie Burke, *Umatilla Confederated Tribes*; Derald Ortloff and Loretta Zammarchi, *Yakama Nation*; Kami Snowden, Anne Bailey, Elaine Welk, *TSWAN*.

**Absent Tribes:** *AVCP; Chehalis; Cheesh-Na; Chignik; Kalispel; Larson Bay; Levelock Village; Makah; Nunakauyarmiut; Old Harbor Village; Port Lions; Shoshone-Bannock ;and Warm Springs.*

**Guests in Attendance:** Al LaTourette, *USEPA*; Larson King, *ANTHC*; Ralph Moore, David Ike and Terry Ganuelas, *Yakama Nation*; Cindy Marchand, Kelsey Palmer and Kathy Moses, *Colville Confederated Tribes*; Richard Porter, *guest with Eklutna Tribe..*

Derald Ortloff, Facilities Manager, welcomed the attendees to the TSWAN meeting hosted by the Yakama Nation. He was pleased with the great turnout. Kami Snowden explained the importance of signing the attendance roster that was being passed around, especially in light of the new travel policies that she was going to be discussing in the meeting.

As the first order of business, Kami Snowden explained the volunteer desk audit which she had completed last spring for the EPA. This audit had led to several concrete “policy and procedure” action items which were required by EPA. These policy and procedure changes were required in four categories. We needed a Financial Policy which would meet Federal Code Regulation 40. This policy would affect the management of funds and Snowden stated that she had run these changes past the TSWAN Treasurer, Ron Wassillie.

After some discussion, Lewis Younger of the Grand Ronde, suggested that since ALL of these changes were either suggested or mandated to meet Federal Codes, that it would be appropriate to trust Snowden’s work on these and accept them. He further suggested that these changes could be accepted by motion and voting. Dennis Lancaster of the Siletz Tribe also thought this was a good way to proceed.

David Ernst of the Spokane Tribe made a motion to accept Policies and Procedures by motion, seconding and a majority vote. The motion was seconded by Dennis Lancaster, and approved unanimously upon vote.

Acceptance of the Financial Policy written to meet Federal Code Regulation 40 was moved by Dennis Lancaster and seconded by Lewis Younger, then carried by majority vote.

Payroll and Time Policy was explained by Snowden as a process to track time and activity per Federal guidelines. Lewis Younger made a motion to accept this policy. Bonnie Burke of the Umatilla Confederated Tribes seconded the motion and it was carried by majority vote.

Procurement Policy was explained by Snowden. Lewis Younger moved to accept the policy and it was seconded by Bonnie Burke. The policy then passed by majority vote.

The last new policy and procedure was the new Travel Policy. Snowden did a presentation on the new forms necessary that will be available electronically. One of the major changes is the need for Travel Authorization. This is required for Federally funded entities. The new Travel Authorization form also counts as a Travel Advance or Reimbursement form. There is also a new Travel Expense form to be submitted with reimbursement requests and also as an explanation for further reimbursement if expenses exceed advances received. These changes will go into effect October 1, 2008.

Discussion of the forms led to a change in wording so that the Treasurer could not be the sole person involved in making a decision on the acceptability of 'excessive' expenses. It was suggested that such decisions should be made by the whole executive board, and the wording was changed to reflect that. Acceptance of the Travel Policy and Procedure was moved by Denis Lancaster and seconded by Cindy Spiry of the Snoqualmie Nation. It passed by majority vote.

The next order of business was an explanation by Snowden of the EPA Grants that TSWAN had received this year. Snowden explained that the TSWAN budget has several stand alone components. The funding is based on these as follows. First is the support of the office and the executive director's salary. Second, the travel budget for delegates to attend the meetings is by far the biggest expenditure for TSWAN. It is based on an average of 60% of the current membership attendance at each meeting. Only one member from each tribe can be supported by TSWAN. In discussion, it was pointed out that although TSWAN is encouraged to expand membership and provide for travel for one delegate per member tribe, the limited funding for travel is already based on and limited to this 60% of CURRENT membership. This causes some conflict for marketing and recruiting. TSWAN currently had 29 member tribes.

Another component in the funding is dedicated to enhancing the TSWAN Template which IS being used nationally. Construction and Demolition Waste in regard to FARR rules is being worked on by Anne Bailey. Also, an E-Waste component is being added.

The final component for the FY2009 funding will be a to develop a *Strategic Plan for Environmental Management Sustainability* to help TSWAN strengthen infrastructure and have the demonstrative processes in place to seek support for our future endeavors, and ultimately sustainability through funding diversity, etc.

Derald Ortloff brought up the funding problems the Yakama Nation is having with the County. Although the State of Washington DOE gives the counties monies, and even though the Yakama

Nation is 50% of the county, the Yakamas never receive their share of those funds. Example, DOE paid the County \$750,000 for Household Hazardous Waste programs, none of those funds were shared with the Yakama Nation. Ortloff would like to see TSWAN get involved in these issues. Danny Joe Stensgar pointed out the Colville Confederated Tribes face the same issues with the state and counties. He would like to see the resolutions TSWAN submitted to ATNI call for line item appropriation of those funds.

Snowden gave an update on the funding left from the Meth Lab Training held in June in Seattle. She said TSWAN may sponsor another meth training in Ocean Shores at the Quinault Nation. There are \$7000 remaining to put toward the training, but this will NOT pay for travel for anyone. The U of W was able to cut some of the classroom time from their training; the WSP will still be doing the mock scenes; the Quinault Nation would like to make the mock scenes available for members of their community to attend.

The North Carolina Cherokee have grants for 13 National Meth Training. These are free to the public, but are more in the order of power point presentations.

Snowden mentioned the write-ups TSWAN has received in the national EPA publication, Tribal Waste Journal. She has been interviewed twice for this publication which can be seen at the web link: [www.epa.gov/tribalmsw](http://www.epa.gov/tribalmsw). Snowden inquired as to the results of the meeting with EPA leaders held in MT this summer. Al LaTourette, EPA/SEE said there has been no word from Washington DC yet and there may end up being no results from the meeting.

## LUNCH BREAK

## TRIBAL UPDATES

Anne Bailey – TSWAN Circuit Rider:

- Anne has been working with the Spokane, Tulalip, Snoqualmie, Nez Perce and Colville Tribes. She is working on a training track for use of the template.

Dennis Lancaster – Siletz Tribe

- Now managing NW Maritime full time. He gave a video presentation on the portable barge and crane. It can be loaded on 7 trucks and used with or without the side scan or sector scan sonar element. It can be managed above water, making it much safer. Costs are \$470/hour with sonar and \$350 without sonar.

John Wheaton – Nez Perce Tribe

- Attending SWAC meeting September 25<sup>th</sup>.
- Plan a regional landfill with 5 counties. Have a joint powers agreement.
- Recycling program will use North Idaho inmates.
- Lapwai – increased solid waste fees 15% annually.
- Considering other service providers.
- Recently completed training on oil spills in rapid water.
- Got the DEQ/EPA involved with their landfill conflict at Kamiah in June. Follow-up will

include well testing.

- Nez Perce Tribe will host the National Tribal Leaders Conference.
- After the June Meth Lab training sponsored through TSWAN in Seattle, John was able to distribute the materials to the tribal watershed people to help with situations they were facing. He said it was very helpful and they are going to demo it. HIS and DEQ may help.

Al Jones – Tulalip Tribe

- Has been working with Anne Bailey on the SWMP.
- Casino is starting a recycling program. Searching for new drop-off sites. Starting with a recycling center for now.
- Doing a public outreach at the schools.
- E-Waste from Seattle is planning to help establish an E-Waste drop-off site.
- At a public outreach dinner for the community, they distributed pamphlets and had raffles on recycling materials.

Ron Wassillie – New Halen Tribal Council

- Still working with the copper mines on recycling program.
- The automobile recycling program is progressing. The remove the gas tanks; keep them mobile; may store for shipment. This program is making things much safer for the kids.
- They are continuing to monitor water wells around the dump site for contamination.

Heidi Shepard - Native Village of Eklutna

- Sponsored an Anchorage Clean-Up Day.
- Have curb side pickup four Recyclables; average 5000 pounds per month.
- ISWM Plan in the process.
- Have hired trained person to do water quality monitoring.
- Have an E-Waste program that includes refurbishing and bartering.

Katherine Ellanak – Chinook Tribe of Kodiak

- Need water and sewage program
- The recycling program is working great with help from Threshold.

Kevin Greenleaf – Kootenai Tribe

- The county has expanded their recycling program five fold. All first and second tier are now recycling.
- Doing an educational outreach to bring community up to speed.
- The maintenance department was trained on Meth Lab information from June.
- IWMP rough draft is ready but needs better figures so tribe hopes to partner with the county on this.

Princess Pete Palmer – Colville Confederated Tribes

- IWMP being reviewed with nine alternatives.
- Reviewing 3<sup>rd</sup> alternative which would cost 1.5M to close open dumps. They will clean

up and cover them and then use as a transfer site.

- Working with the Wenatchee Landfill on a deal that has the potential to save \$168K/year.
- Plan to move one transfer site from the remote location to a more central one.
- A fire at the Nespelem Transfer site is still extremely dangerous, burning out pockets under the ground.
- Colville Tribal Council has approved Recycling program.
- We have contracted a car crusher who has removed about 1,400 cars from the reservation as scrap.
- FARR regulations prevent burning down abandon homes, so the tribe has found a contractor handle construction and demolition wastes.
- Tribes have RCRA money for mountain top Hazardous clean up. Done one for \$20,000 and looking at another for about double that amount.

Cindy Marchand, also of the Colville Confederated Tribes also reported.

- Environmental Trust has approved a pilot recycling project for paper, cardboard and aluminum.
- Recovered 5200 pounds and 24K tons paper.
- Received new recycling containers for placement in two transfer sites.
- The tribe determines what to do with the recycling material. It is primarily sent to a landfill and is given away, not purchased.
- 20,000 bins were given to the tribe by Microsoft for recycling and have been distributed throughout the reservation communities.
- Al LaTourette, USEPA, helped GPS the transfer sites.

Lewis Younger – Grand Ronde Tribe

Will report at the next meeting.

Cindy Spiry – Snoqualmie Tribe

- Kami Snowden of TSWAN helped GPS their open dump sites.
- EPA funding is available for their SWMP and they plan to use the TSWAN Template.
- SW code has been approved by the Tribal Council. It includes both recycling and composting.
- The new casino will open November 6 2008.

Larson King – TSW liaison and new SEE employee from Alaska

- Has been working with many tribes and finding the ISWP/RFPs come back with more “implementing” and less “planning.” This sometimes means the SWMP is not being followed. He hopes there will be better ‘networking.’ Village dumps often mingle with waste lagoons. King tries to steer villages to funding sources like Rural Development (USDA). King goes to sites and helps people work through a plan.

Eddy Chu – Muckleshoot Tribe

- Two acre tract dedicated for sorting at the transfer station. There is no recycling at this time.
- C&D goes to a different location.

- Working on an appliance and E-Waste recycling.
- Have 40 dumpsters for 240 families.
- Recycle cardboard at the Casino.

#### Karl Braden - Quinault Indian Nation

- Samuel Iwenofu has gone to work for the DOE.
- Signage and gates are working.
- Has distributed information from the Meth Lab Training and is hoping to sponsor another training for the Quinault Nation.

#### Bonnie Burke – Confederated Tribes of the Umatillas

- Revising their business plan.
- Marketing plan is also under revision. They are bringing in more business.
- In October there will be demolition of truck and restaurant plaza.
- OSWER grant denied, but Rural Development may pick this up.
- One 25 cubic yard automated garbage truck has been added.
- Six 20 cubic yard dumpsters have been added.
- Recycling has increased. They recycle metal, cardboard and paper.
- Other construction is going on. N & S Coyote Parks and a Tribal Services Building.
- Pendleton Sanitation might help with E-Waste. They are close to their 6,000 Ton goal and recycling revenues are coming in. The next process is to update equipment.

#### Loretta Zammarchi – Yakama Nation

- Planning Department is working on sorting waste (30 tons last week) and drafting a SW code.
- They have been hitting the new codes very hard in regard to the illegal dumping.
- Loretta and Derald went on an EPA tour of wrecking yards. It is a private wrecking yard located on reservation grounds. There are some issues with the laws and ordinances and WHERE to start regulating...city, county, state, federal government, tribal government. There are overlapping gray areas to be worked out.
- Allotments expanding onto tribal land. Need to GPS illegal sites, study patterns and make a dictionary of terms.
- Educational outreach displays include poster boards on Household Hazardous Waste at Health and Housing Fairs. And also, a poster of a 'Senior' project, including a video he shot as part of his graduating project.
- Loretta and Derald attended asbestos training in Boise for building inspectors.
- Using bins from Microsoft for recycling with the custodial staff.
- Outreach to White Swan is having very positive results. Kids there are pleased to get involved. With the help of "gatekeepers" in the community, they are creating their own presence. The hands on experience is really helping. Security to prevent 'bad mouthing' is also helpful. This gives real life experience in applied sciences, project Wet/Wild. See EAEW curriculum link.

Bill Denton – Coeur d’Alene Tribe

- Two grants are starting. First, an EPA Household Hazardous Waste grant for \$25,000 will be used in a ‘clean-up’ event. Currently they are working on an RFP to three companies and will pick one for the event. It will be a two day event in two locations. TSWAN will be conducting an education workshop on HW and how to protect the environment. The second grand is one from USDA on Green Hotel practices at the casino. Recycling of cardboard; laundry control; and recycling bins in the four offices. There will also be composting demonstrations in the elementary schools. They will be working with the extension office.
- The SWMP which are in files and are available for others if they would like to see them.

David Ernst – Spokane Tribe

- They have installed 66 foot long scales at the Wellpinit Station, but have not had them calibrated yet. The attendant building is not completed yet. They are remodeling an existing structure that is on site.
- David is requesting help establishing a rate structure. There will be no tribal subsidy available.

The meeting adjourned for the day at 5:00 p.m.

Friday, September 19, 2008

Tribal Caucus.

Resulting from the discussion of tribal caucus, it was the majority voice directing that TSWAN shall meet for the winter session in Olympia so we can have open discussions with the Washington State Department of Ecology and other state offices and representatives regarding government to government relationships with tribes; and also regarding grant funding availability at the state level. It was also decided that subsequent meetings with state agencies and representatives will take place in Oregon, Idaho and Alaska. After the meeting with the state(s), resolutions will be prepared for ATNI seeking support for tribes.

The next quarterly meeting of TSWAN will take place December 4-5, 2008 in Olympia, WA so as to accommodate other state agencies and representatives. Details regarding the meeting will follow soon.

Having no further business to come before the organization, the meeting was adjourned at 11:25 a.m.

